



Tenaflly Nature Center is an independent non-profit member-supported 400 acre nature preserve, located in Tenaflly, NJ, five miles north of the George Washington Bridge. With over seven miles of trails and a 3-acre pond, TNC is the largest privately-run nature center in Bergen County.

**Land Steward Internships** are for undergraduate students with an interest in wilderness conservation and environmental or outdoor pursuit and have completed at least two years of college. A Tenaflly Nature Center Land Steward Intern works hard and develops the skills needed to continue in any career in outdoor pursuit or non-profit field.

**Summary:** Reports to, and work closely with, a TNC staff manager with all aspects of the land and facilities. They are responsible for helping to care for our 400 acre nature preserve. TNC property is home to a diverse amount of species and requires routine care to sustain a healthy habitat. Additionally, visitors are welcome on our trails 365 days of the year and can cause damage to the trails. Interns will provide upkeep necessary to maintain a healthy ecosystem.

**Duties & Responsibilities:**

- Invasive species identification & management.
- Utilize GIS software to take accurate measurements of invasive species infestations.
- Property maintenance including marking boundaries and trash removal.
- Learn about our forest stewardship plan assist in its implementation.
- Possible gardening and care of our pollinator garden or children's garden.
- Greet and engage visitors; articulate TNC's mission and project a helpful and positive attitude when interacting with the public, including TNC members, parents, teachers, and group leaders in person & on the phone.
- Assist staff with answering phones, as needed, field natural history questions from the public, and direct questions to appropriate experts.
- Perform other duties as assigned.

**Qualifications (EESI):**

- Currently enrolled in a college/university and have completed at least two years of course work in a major field of study to be applied during the internship (e.g. environmental studies, biology, zoology, or related fields).
- Knowledge of and passion for the natural world with an interest in environmental or outdoor recreation.
- Knowledge of NJ invasive plants or willingness to learn basic plant ID skills
- Properly use and maintain basic landscaping tools.
- Ability to work both independently and on a team with minimal supervision.
- Comfortable handling or learning to handle reptiles, invertebrates and amphibians (training provided).
- Ability to manage multiple tasks simultaneously.
- Ability to walk all the trails of TNC and climb one flight of stairs. Ability to lift and move up to 50 lbs.
- Willingness to work outdoors in variable weather conditions and variable terrain.
- Must be fully vaccinated for Covid-19 by start date (Reasonable accommodations will be considered on a case-by-case basis for exemptions to this requirement in accordance with applicable law)

**The attitudes and personal characteristics demonstrated in all educator positions are:**



1. Enthusiasm, patience, understanding, flexibility, and energy for working with children and adults.
2. Projecting a positive and professional image.
3. Self-motivated, detailed-oriented with the ability to work both independently and as part of a team.
4. Ability to multi-task and make decisions requiring good judgment in the absence of specific directions.

Tenaflly Nature Center is committed to building a staff that reflects the communities and students we serve and is an Equal Opportunity Employer.

**Land Steward Seasonal Internship:** Land Steward Interns have a 20 hour/week schedule for 12 weeks. Unpaid.

**Length of Internship:** Fall internships are from mid-late September to mid-late December. Winter internships are from mid-late January to mid-late April. Spring internships are from mid-late March to mid-late June, summer internships are from mid-late May to mid-late August. Specific dates are somewhat flexible to suit varying schedules.

**Application Process:** To apply, please submit a complete application package which includes: cover letter, resume and completed internship application form via email to Alex Braunstein [Abraunstein@tenafllynaturecenter.org](mailto:Abraunstein@tenafllynaturecenter.org). No calls please.

**Download Internship Application Form:**

- **College** internship candidates [please complete this necessary application form](#) and submit is along with all requested documents.
- **High School** internship candidates [please complete this necessary application form](#) and submit is along with all requested documents.

**Application Deadline:**

- Fall application packages must be received by **September 1**.
- Winter application packages must be received by **December 1**.
- Spring application packages must be **received by February 28**.
- Summer application packages must be **received by March 31**.

**Incomplete applications or applications received after the deadline will not be considered.**