

We're delighted that you'd like to capture the beauty of **Tenafly Nature Center (TNC)**! To help protect our wildlife, preserve the visitor experience, and manage the use of our grounds, certain photography and filming activities require a permit.

A **permit is required** for photography sessions if **any** of the following apply:

- You are a **professional photographer** photographing people (paid or unpaid).
- You are **paid for your services** by a client.
- Your photographs will be **published** (online, in print, or other media).
- You intend to **sell your photographs**.
- You plan to use **props, staging, or set design**.
- You wish to use **Nature Center facilities** such as the Pavilion, shelter area, or other reserved spaces.

A **permit is not required** if you are a private **individual** taking personal photos of natural settings or wildlife, and your activity does not meet any of the criteria above.

Fees

- Still Photography per hour: **\$25.00/hour**
- Still Photography one day: **\$150/day**
- Non-commercial student photo sessions pertaining to TNC's mission: **Free**

Hold Harmless Agreement

- A completed Hold Harmless Agreement must be submitted with the permit application for it to be considered complete.
- All participants are also required to sign a waiver.

Parking

- No more than **two vehicles** may be parked in the Nature Center parking lot during the photo session.
- Additional vehicles may be parked on Hudson Avenue, but **not in the cul-de-sac**.

Rules

- All Nature Center rules apply. Receiving a permit does **not** exempt the permit holder or their party from any regulations. Rules include, but are not limited to:
 - Participants may not climb on, move, or alter any natural or man-made features on TNC property.
 - Sessions may not interfere with any TNC programs, activities, or visitors.
 - Photo sessions may be limited to designated areas of the property.
 - Public areas must remain accessible and may not be blocked during the session.

Application Requirements

Applications must be submitted **no later than ten (10) business days** prior to the requested photo session date. To check availability or submit an application, all required documents, including the **Application**, **Hold Harmless Agreement**, and **Certificate of Insurance**, must be received before processing can begin and a permit can be issued.



STILL PHOTOGRAPHY PERMIT APPLICATION

Payment & Insurance Information

Make all checks payable to: Tenaflly Nature Center (313 Hudson Ave Tenaflly, NJ 07670)

Name: _____

Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Cell Phone: _____ E-Mail: _____

Reservation requested for the following date and time (payment required 10 business days in advance)

Requested Date: _____ Requested Time: _____ to _____

Expected number of participants: _____ Estimated number of vehicles: _____

Areas of use: ☐ Pavilion (rental fee applies) ☐ Shelter ☐ Trail (please specify): _____

Brief description of what will be photographed/filmed: _____

Brief description of equipment to be used: _____

Applicable Fees	Hours	Total
Still Photography Fee		
TOTAL:		

Applicant Declaration

I affirm that the information provided above is accurate. I understand that all Nature Center rules and regulations remain in full effect and that receiving a permit does not exempt me or my party from these requirements. I agree to respect the Tenaflly Nature Center grounds, facilities, staff, and program schedules. I will adhere to "Leave No Trace" principles to protect the integrity of TNC's diverse wildlife habitats. I acknowledge that my permit may be revoked at any time. I understand that I am responsible for the conduct of my guests, clients, employees, and affiliates. I further understand that my permit will not be issued until all required fees have been paid in full.

Applicant Signature: _____ Date: _____



STILL PHOTOGRAPHY PERMIT APPLICATION

HOLD HARMLESS AGREEMENT

This Agreement is made between **Tenaflly Nature Center (TNC)**, the **Borough of Tenaflly**, and _____ (individual/s).

WITNESSETH:

1. **Indemnification:**

The undersigned, _____ (individual/s), agrees to release, indemnify, defend, and hold harmless the Tenaflly Nature Center, the Borough of Tenaflly, and their respective employees, agents, volunteers, and representatives from any and all claims, losses, damages, liabilities, or expenses—including attorneys' fees—arising out of or related to my presence or activities on TNC property.

2. **Insurance Requirement:**

The applicant has provided a Certificate of Insurance naming both the Tenaflly Nature Center and the Borough of Tenaflly as **additional insured**, with general liability coverage of not less than **\$1,000,000**.

Individual Print Name

Signature

Date

Individual Print Name

Signature

Date